



FOR SALE. FOR LEASE.
FOR YOU.

RESIDENTIAL MOVE OUT CLEANING CHECKLIST

WINDOWS

- ✓ All windows need to be thoroughly cleaned inside and out. All window frames and tracks need to be cleaned.

SCREENS

- ✓ Brush and vacuum screens to clean off dirt and cobwebs; Wash, rinse, and wipe frame of screens. Remove dirt and dust from screen channels. If any rips, tears, animal marks, this will be an expense to you.

WALLS

- ✓ ** IF you use spackle, it must match the walls AND need NO additional work to be done on that area. Remove all nails, pins, tacks, staples, screws, from walls. All walls must be washed and marks must be removed throughout, including inside closets. In the kitchen, all grease must be removed from walls. This requires moving all appliances from the kitchen areas that need to be wiped down. Taking special care to not scratch the flooring or damage to any hard surfaces. Wipe down all door knobs, outlet covers, baseboards, cove base. Patch work to walls should be minimal and not need to be sanded or repainted by us.

CEILINGS

- ✓ All ceilings must be free of dust, cobwebs, and grease.

FLOORS & STAIRWAYS

- ✓ Hardwood, linoleum, vinyl, tile floors must be thoroughly cleaned. Carpets must be vacuumed including the edges.

FIREPLACE/WOODSTOVE

- ✓ Remove all ashes and dust inside the fireplace area, clean glass doors, grates, and tools



CABINETS & APPLIANCES

- ✓ Shelves, drawers, countertops must be completely free from all food and dust particles. All surfaces including cutting board must be cleaned. Cleaning the refrigerators thoroughly inside and out along with the dishwasher door frame must be free from debris. Clean all folds of rubber base, seals, shelves, handles. Extreme care should be exercised when moving any appliance to clean under or around to avoid damage to the floor. Drip pans or flat surfaces to the stove top should be replaced if stains or rust spots are showing. Self cleaning oven should not have the racks installed while cleaning process is in place. Do not use any product while self cleaning is being done. Exhaust fan and light bulb needs to be cleaned and all grease removed as part of the move out cleaning as well.

CARPORT, GARAGE, DECKS

- ✓ Areas must be free of trash and debris. All surface oil and cement areas need to be cleaned and soil stains removed. All needs to be swept out to ensure cleanliness.

YARD AREA

- ✓ IF lawn service is NOT provided, cut all grass, trim around foundations, flowers and fences. Weed, clean all beds (including deadhead plants and remove debris from beds) and add bark. All lawn recycling must be disposed of. Any damaged lawn area must be restored prior to vacating, fill all holes and level yard careful to re seed and fertilize any area of damage.

EXTERIOR AREAS

- ✓ Clean all exterior light fixtures and make sure all light bulbs are working. This would also include any interior light bulbs as well.

* If you are moving out prior to your lease end date, all of this maintenance as well as payment for utilities should remain current and under your care and expense until you're released from the duration of your lease, and a new tenant takes possession.

KITCHEN

| ITEMS TO BE CLEANED | CLEANED | ITEMS TO BE CLEANED | CLEANED |
|---|---------|--|---------|
| Range hood & filter cleaned | | Refrigerator: shelves, drawers, walls, seal, remove glass & clean underneath | |
| Range light & fan working | | Oven broiler pan & drawer cleaned | |
| Stove top/front/sides cleaned | | Clean walls/floor under and around stove/oven | |
| Stove drip pans/burners cleaned | | Freezer – defrost, clean & wipe out | |
| Oven cleaned (recently) (with or without self-cleaner) | | Move refrigerator – clean & wipe out | |
| Clean floor under refrigerator | | Move refrigerator – wipe down front/sides/top | |
| Clean walls around refrigerator | | Clean dishwasher (in & out) | |
| Clean countertops | | Clean inside & fronts of cupboards | |
| Clean inside & fronts of drawers | | Sinks – clean & wipe out | |
| Disposal – in working condition | | Floor – sweep & mop | |



UTILITY ROOM

| ITEMS TO BE CLEANED | CLEANED | ITEMS TO BE CLEANED | CLEANED |
|---------------------------------|---------|--|---------|
| Washer & dryer wiped down | | Clean floor (under washer/dryer) | |
| Light fixtures – remove & clean | | Walls – Cleaned & spackle over nail holes only – blend with wall | |

BEDROOMS

| ITEMS TO BE CLEANED | CLEANED | ITEMS TO BE CLEANED | CLEANED |
|---|---------|--|---------|
| Clean Walls | | Clean closet shelves | |
| Spackle over nail holes only | | Smoke detectors – replace batteries & test | |
| Clean heat vents & baseboard | | Vacuum floors & edge | |
| Clean thermostat covers & switch plate covers | | Doors – closet doors, tracks, handles, shelves (clean & working) | |
| Light fixtures – remove & clean | | Clean windows, tracks, screens inside and outside | |

BATHROOMS

| ITEMS TO BE CLEANED | CLEANED | ITEMS TO BE CLEANED | CLEANED |
|---------------------------------|---------|---|---------|
| Shower walls, tops, doors | | Shower head | |
| Bathtub | | Toilet (all areas & plumbing) | |
| Countertops | | Inside and fronts of cabinets | |
| Inside & fronts of drawers | | Interior & exterior of medicine cabinet | |
| Sinks & Faucets | | Exhaust fan & heat lamp (clean & working) | |
| Floor (including behind toilet) | | Mirrors | |

MISCELLANEOUS

| ITEMS TO BE CLEANED | CLEANED | ITEMS TO BE CLEANED | CLEANED |
|--|---------|--|---------|
| Clean entry floor, front door, and entry light fixture | | Doors – closet doors, tracks, handles, shelves (clean/working) | |
| Windows – clean tracks and screens, inside and outside | | Fireplace/wood stove – remove ashes/wipe down | |
| Deck/patio – sweep/hose off | | Garage/carport – sweep out & clean | |
| Yard – mow, edge, fertilize, weed, deadhead plants, trim, bark | | Storage area – sweep out & clean | |
| Replace all burned out light bulbs | | Satellite dish – remove (if applicable) | |
| Carbon monoxide detectors - leave | | Furnace filter(s) - replace | |
| Refrigerator filter – replace (if applicable) | | | |

